

Training Conference

January 22-23, 2018

Ft. Lauderdale, Florida

Course Name	Seminar ID #	Start	End	Fee
Crisis Intervention	15301	Jan 22	Jan 23	\$350
Body Cameras, Drones & Emerging Law Enforcement Legal Trends	15304	Jan 22	Jan 23	\$350
Investigation of Childhood Injury and Death	15305	Jan 22	Jan 23	\$350
PREA Investigation Training for Allegations of Inmate Sexual Abuse	15306	Jan 22	Jan 23	\$350
Remedying Gang Violence Through Strategic Policing Summary	15308	Jan 22	Jan 23	\$350
Fentanyl: Current Drug Trends and Officer Safety	15309	Jan 22	Jan 23	\$350
Courtroom Security and Threat Assessment	15310	Jan 22	Jan 23	\$350
Investigating Citizen Complaints & Officer Misconducts for Supervisors	15307	Jan 22	Jan 23	\$350

~ 2 WAYS TO REGISTER ~

Online: www.patc.com

Phone: 1-800-365-0119 - Our representatives will gladly assist you

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Public Agency Training Council

5235 Decatur Blvd
Indianapolis, Indiana 46241

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Fax: 317-821-5096
Email: questions@patc.com

Visit us on the Web at:
www.patc.com

January 9 & 10, 2018 • Columbus, Ohio

Public Agency Training Council

Mark Waterfill, President



National Criminal Justice
Public Safety Continuing Education

Sponsored By:

Columbus Police Department

Columbus, Ohio

Training Seminar

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

Instructor:
Joseph Willis

Joseph Willis (retired) is a 25 year veteran of the Keene (NH) Police Department. He earned a Bachelor of Arts Degree magna cum laude from Franklin Pierce University. He is both a national instructor and an auditor in the property and evidence management field. He is a certified instructor through NHPS&T. While assigned as the department property and evidence officer, he was an integral member of the team to achieve CALEA recognition and certification for accreditation. Until his retirement he was the team leader for both the Collision Analysis and Hostage Negotiation units. Among many of his assignments, he served as a Juvenile Detective/Prosecutor, Major Crimes Detective, Platoon Case Manager, Undercover Narcotics Detective for the NH Attorney Generals Drug Task Force and finally as the Property and Evidence Manager. He is a member of the International Association for Property and Evidence, New England Association for Crisis Negotiators and President of NH Property and Evidence Room Management Professionals.

January 9 & 10, 2018

Columbus, Ohio

Register online at: www.patc.com

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

Course Objectives:

To provide participants with a basic understanding for the legal and ethical requirements in order to properly operate a professional evidence / property management system. Familiarize fellow law enforcement professionals with the techniques and responsibilities involved in the function of a property room environment. Encourage one another to exchange ideas to improve the understanding and functionality of the property management system within their own agency.

- **Property Room Problems and Solutions**
- **Policies and Procedures**
- **Packaging**
- **Security**
- **Management Theories**
- **Events and Trends**
- **Property Room Layout**
- **Storage Management**
- **Documentation**
- **Purging**
- **Dispositions**
- **Audits and Inventories**
- **Miscellaneous Handouts and Sample Forms**

Seminar Agenda

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

January 9 & 10, 2018 • Columbus, Ohio

Tuesday, January 9, 2018

8:00 a.m. — 8:30 a.m. **Registration**

8:30 a.m. — 12:00 p.m. Welcome Introduction

Property Room Issues

Policies / Procedures

Packaging

12:00 p.m. — 1:00 p.m. **Lunch (on your own)**

1:00 p.m. — 5:00 p.m. Security

Management Theories

Events / Trends

Layout / Storage

Wednesday, January 10, 2018

8:00 a.m. — 12:00 p.m. Documentation

Found / Safekeeping

General Numbering Systems /

Bar Coding

Firearms / Narcotics / Currency

12:00 p.m. — 1:00 p.m. **Lunch (on your own)**

1:00 p.m. — 4:00 p.m. Purging / Diversion

Destruction Methods

Audits / Inventories

4:00 p.m. **Certificate Presentation**

3 Ways to Register for a Seminar!

1. **Register Online** at www.patc.com — Yellow link upper left corner
2. **Fax Form** to Public Agency Training Council **FAX: 1-317-821-5096**
3. **Mail Form** to

Public Agency Training Council
5235 Decatur Blvd
Indianapolis, Indiana 46241

***NEW**

Federal ID# 47-4078912

***NEW**

***** Pre-payment is not required to register *****

Upon receiving your registration we will send an invoice to the department or agency .

Checks, Claim Forms, Purchase Orders should be made payable to:

Public Agency Training Council

If you have any questions please call

317-821-5085 (Indianapolis)

800-365-0119 (Outside Indianapolis)



Seminar Title: **Managing the Property & Evidence Room**

Instructor: **Joseph Willis**

Seminar Location: **Columbus, Ohio Division of Police Training Academy**
1000 North Hague Avenue
Columbus, Ohio 43204-2121

When: January 9 & 10, 2018

Registration Time: 8:00 A.M. (January 9, 2018)

Hotel Reservations: **Drury Inn**
88 East Nationwide Blvd
Columbus, Ohio 43215
1-614-221-7008
\$88.00 Single or Double (plus tax)

Registration Fee: \$295.00 Includes Managing the Property & Evidence Room Course Material, Coffee Breaks, and Certificate of Completion.

**Seminar ID
#15348**

NOTE: To receive special room rates, please identify yourself with **Group #2323962**

Names of Attendees 1. _____

2. _____

3. _____

4. _____

Agency _____

Invoice To Attn: _____
(Must Be Completed)

Address _____

City _____ **State** _____ **Zip** _____

Email _____

Phone _____

Fax _____

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